

Business Name:

# Cashflow Forecast

Enter month																							Total		
Figures rounded to £'s	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	
<b>Receipts</b>																									
1 Sales (including VAT) - Cash																									
2 - Debtors																									
3 Other trading income																									
4 Loans you have received																									
5 New capital																									
6 Selling of assets																									
7 Other receipts																									
<b>a Total receipts</b>																									
<b>Payments</b>																									
8 Cash for goods you have bought																									
9 Payments to creditors																									
10 Owner or directors' withdrawals																									
11 Wages and Salaries (net)																									
12 PAYE/NI																									
13 Capital items (for example equipment and vehicles)																									
14 Transport and packaging																									
15 Rent or rates																									
16 Services																									
17 Loan repayments																									
18 Hire or leasing repayments																									
19 Interest																									
20 Bank or finance charges																									
21 Professional fees																									
22 Advertising																									
23 Insurance																									
24																									
25																									
26 VAT																									
27 Corporation tax and so on																									
28 Dividends																									
<b>b Total payments</b>																									
<b>c Net cashflow (a-b)</b>																									
29 Opening bank balance																									
<b>d Closing bank balance (c ± Line 29)</b>																									

Basic assumptions - please give details of the assumptions you use when you fill in this form and list any other relevant ones on the next page.

Credit taken - the average time your creditors give you to pay. Days

Credit given - the average time you give your debtors to pay. Days